

A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES CONTRACT

City of Frankfort, Kentucky - Reconnecting Communities Pilot Program Versailles Road Planning Study

This document constitutes a Request for Proposals for a Professional Service Contract from qualified individuals and organizations to furnish those professional services as described herein for the City of Frankfort, Kentucky. This work is being advertised by and for the City of Frankfort while using some Kentucky Transportation Cabinet (KYTC) forms and procedures.

I. PROJECT DESCRIPTION

County - Franklin
Location - In Frankfort: Versailles Road corridor (U.S. Route 60/421) between East Main Street and Brighton Park Boulevard.
Bid Number - 2232402-10
Project Description - Versailles Road Reconnecting Communities Planning Study

II. PROJECT INFORMATION

Project Manager - Rebecca Hall
Owner - City of Frankfort, KY
Project Funding - Federal Funds (Reconnecting Communities) and Local Funds
Project Scope - Planning study to include preliminary engineering, an environmental assessment and approved environmental document, and community engagement for future safety improvements.

III. PURPOSE AND NEED

The purpose of this planning study is to support design and engineering for mid-block refuge islands and other pedestrian safety improvements along the 0.8-mile auto-centric Versailles Road corridor (U.S. Route 60/421) between East Main Street and Brighton Park Boulevard. .

With this grant, the City of Frankfort, Kentucky, will design and engineer mid-block refuge islands and other pedestrian safety improvements along the 0.8-mile auto-centric Versailles Road corridor (U.S. Route 60/421) between East Main Street and Brighton Park Boulevard. Versailles Road is a 5-lane urban roadway with two through lanes in each direction and a two-way, center left-turn lane in Frankfort that travels through an Area of Persistent Poverty and a Historically Disadvantaged Community. U.S. DOT funding will help Frankfort to safely connect low-income and minority residents with economic opportunities and key community assets across a busy local road.

Versailles Road includes a mix of residential and commercial uses. The corridor contains affordable housing, including the Prince Hall Village apartment complex. The area is diverse and economically-distressed. The project zone is home to a substantial minority population (38.8% non-White in Census Tract 706). Census Tract 706 is strongly Black (32.9%). The

U.S. Census Bureau reports a poverty rate of 32.7% in Census Tract 706, compared to 13.4% across the United States. The household median income in Census Tract 706 is \$34,483 – 45% less than the national level (\$62,843).

High traffic volumes and fast vehicle speeds act as a transportation barrier to low-income and minority residents seeking to cross Versailles Road to access jobs, shopping, food options, and commercial services. Between July 1, 2014 and June 30, 2017, there were a total of 971 crashes on the entire Versailles Road (US 60) corridor, including 3 fatalities and 123 injuries. There were 7 pedestrian crashes during that period.

IV. DBE REQUIREMENT

Consultants should include a DBE Participation Plan with their Response to Announcement. An additional page will be allowed with the Project Approach (page 7) in the Response to Announcement to convey this plan. A maximum of 3 points will be considered in the Evaluation Factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected Consultant will be required to provide professional engineering and environmental services. These services will include planning, preliminary engineering, an environmental assessment and approved environmental document, and community engagement activity. The selected Consultant will perform numerous activities including, but not limited to, the following:

- Complete needs assessment of the corridor
 - Inventory existing corridor facilities (including deficiencies and possible constraints) and environmental resources
 - Collect and analyze data on crash history, land use, and traffic volumes
 - Project future land use and traffic volumes along corridor
 - Conduct public and stakeholder outreach and involvement activities
 - Articulate current and future corridor needs
- Develop alternatives to meet current and future pedestrian safety needs
 - Provide typical sections of proposed mid-block refuge islands
 - Provide planning-level cost estimates for final design and construction for each alternative. Project improvements will be accomplished within existing right-of-way and there are no anticipated utility conflicts.
- Conduct environmental assessment and obtain an approved environmental document
- Preliminary engineering
 - Conduct field survey to locate proposed mid-block crossing locations and details of each; including identification of existing right-of-way lines at each location
 - Advance preliminary design on viable alternatives identified in corridor study
 - Continued community engagement with local officials, stakeholders and general public
 - Provide preliminary cost estimate for final design and construction of the preferred alternatives

The deliverables will comply with the Kentucky Transportation Cabinet's Highway Design Manual – HD-203. The deliverables will include, but not be limited to, roll plots, traffic analysis report, Design Executive Summary, public involvement documentation, environmental reports, and an approved environmental document.

The final scope and fee for the described services above shall be negotiated after a qualifications-based selection.

The selected Consultant could be asked to provide Final Roadway Design and Construction Services, which would be added by contract modification when Preliminary Engineering and Environmental Services are complete. The scope and fee for these future, additional services shall be negotiated between the City of Frankfort and the selected Consultant.

VI. SPECIAL INSTRUCTIONS

The response to this RFP must follow the City of Frankfort Professional Services Response Instructions found under “Related Documents” on the RFP webpage at the following link: ([Bid Postings • Frankfort, KY • CivicEngage](#)).

VII. AVAILABLE STUDIES

The following studies and reports related to this RFP may be found at the following link:

([Bid Postings • Frankfort, KY • CivicEngage](#)).

US 60 Corridor Safety Assessment Final Report March 2015
Frankfort Small Urban Area Transportation Study April 2019

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The selected Consultant will provide any required environmental services.

X. TRAFFIC

The selected Consultant will provide the analysis of the existing and proposed operations working closely with KYTC and City of Frankfort staff.

XI. PREQUALIFICATION REQUIREMENTS

To respond to this project the Consultant must be prequalified in the following areas by the response due date of this advertisement:

ROADWAY DESIGN

- Urban Roadway Design
- Surveying

TRANSPORTATION PLANNING

- Pedestrian & Bicycle Facility Planning & Design
- Traffic Forecasting
- Traffic Data Collection

Environmental & UST Services* (see note below)

- UST & Hazmat Preliminary Site Assessment (Phase 1)

Environmental Aquatic & Terrestrial Ecosystems Analysis* (see note below)

- Botany*
- Terrestrial Zoology*
- Wetlands*
- Freshwater Macroinvertebrates*
- Water Quality*

Environmental Archaeology & Other Services* (see note below)

- Socioeconomic Analysis*
- Cultural Historic Analysis*
- Environmental Document Writing and Coordination*
- Air Quality Analysis*
- Prehistoric Archaeology*
- Highway Noise Analysis*
- Historic Archaeology*

Traffic Engineering* (see note below)

- Traffic Engineering Services*
- Electrical Engineering Traffic Signal Services*
- Electrical Engineering Roadway Lighting Services*

**Note – Some environmental service and traffic engineering prequalifications are not required with the initial proposal as it is uncertain to the extent practicable if they are necessary. Should any of these services become necessary during the delivery of the project in this or future phases, the selected Consultant team must obtain the required qualifications before providing those services, or bring on a subconsultant at that time.*

XII. PROCUREMENT SCHEDULE

- Advertisement Posted – May 23, 2024
- Response Date – June 17, 2024, by 2:00 PM EDT
- First Selection Committee Meeting – June 25, 2024
- Final Selection Committee Meeting – July 10, 2024
- Pre-Design Conference – July 24, 2024
- Consultant Fee Proposal – August 5, 2024
- Contract Negotiations – August 19, 2024
- City Board of Commissioners Approval – August 26, 2024
- Notice to Proceed – August 27, 2024

XIII. PROJECT SCHEDULE

The Versailles Road Reconnecting Communities Planning Project is to be completed and accepted by June 30, 2025.

XIV. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors totaling 65 possible points:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (22 Points)
5. DBE Participation Plan. (3 Points)

XV. LICENSE AND REGISTRATION REQUIREMENTS

To respond to this project the Consultant's personnel assigned to the project team must be licensed and/or registered in Kentucky to perform the engineering services listed in Section V – Scope of Work.

XVI. SELECTION COMMITTEE MEMBERS

1. Sara Anderson, City of Frankfort
2. Rebecca Hall, City of Frankfort
3. Eric Cockley, City of Frankfort
4. Tom Farmer, Walk/Bike Frankfort
5. Chuck Knowles, City of Frankfort

See Project Map on Page 6.

XVII. PROJECT MAP

